Vice-Rector's Directive No. 18/2026

UHK Premium Internal Competition – Support for the Preparation, Submission and Approval of New Lifelong Learning Programmes Leading to a Micro-Certificate and Delivered via Distance Learning

I. Introductory Provisions

1) This Directive establishes the framework rules for the **UHK Premium Internal Competition** (hereinafter referred to as the "UHK Premium Competition"), which aims to support the preparation, submission and approval of high-quality proposals for new lifelong learning programmes leading to a micro-certificates and delivered via distance learning.

2) In particular, this Directive governs:

   a) the organisational arrangements and scope of the UHK Premium Competition;

   b) the inclusion of programmes in the UHK Premium Competition;

   c) the evaluation and decision-making process;

   d) the basic parameters of the support provided; and

   e) the effective date and duration of the framework.

II. Organisational Arrangements and Scope

1) The UHK Premium Competition shall be managed by the Vice-Rector for Studies, Quality and Artistic Activities.

2) Methodological support for the UHK Premium Competition shall be provided by the Study Affairs and Lifelong Learning Office and the Quality Office.

3) This Directive shall be binding on all constituent parts of UHK and shall apply to UHK staff involved in preparing new lifelong learning programmes leading to a micro-certificate and delivered via distance learning.

III. Inclusion of Programmes in the UHK Premium Competition

All lifelong learning programmes leading to a micro-certificate and delivered via distance learning that have been discussed by the UHK Internal Evaluation Board in accordance with the version of the Rector's decree in force and approved by the Rector no later than 30 June 2027 shall be automatically included in the UHK Premium Competition.

IV. Evaluation and Decision-Making

1) UHK's rules on the prevention and resolution of conflicts of interest shall apply to the evaluation and decision-making process.

2) The Rector's Close Board shall assess the approved programmes on the basis of the supporting documentation submitted by the Vice-Rector referred to in Article II(1).

3) The Rector's Close Board shall assess the alignment of each programme with UHK's strategy, the necessity and relevance of the programme, and the expected level of interest in it, giving preference to programmes delivered in English.

4) The Vice-Rector referred to in Article II(1) shall inform the relevant programme guarantor of the decision to award support and the amount awarded.

V. Basic Parameters of Support

1) Support shall be awarded to a maximum of 5 lifelong learning programmes leading to a micro-certificate and delivered via distance learning.

2) The guarantor of each selected programme shall be awarded remuneration of CZK 10,000. Depending on the actual distribution of work involved in preparing the programme, the guarantor may propose that this amount be divided among the persons who contributed to its preparation.

VI. Effective Date and Duration of the Framework

1) This Directive shall enter into force and take effect on the date of signature.

2) This Directive established the framework for a one-off UHK Premium Competition, which shall conclude with the evaluation and selection of up to five of the highest-rated approved lifelong learning programmes leading to a micro-certificate and delivered via distance learning.

In Hradec Králové on 20 October 2026

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Vice-Rector for Studies, Quality and Artistic Activities

Reference number: UHK/REKT/2026/29242