

Study Programme Boards at the University of Hradec Králové

I. Introductory Provisions

- 1) This Rector's Decree regulates, pursuant to Article 5, paragraph 4, of the Study and Examination Code of the University of Hradec Králové (hereinafter referred to as the "*SEC UHK*"), the structure of study programme boards, the term of office of their members and the scope of their activities.
- 2) This Rector's Decree applies to all Bachelor's and Master's study programmes offered at the University of Hradec Králové.

II. Competence of Study Programme Boards

- 1) In accordance with Article 5(3) of the SEC UHK, study programme boards monitor and evaluate the study in each Bachelor's and Master's study programme. A single study programme board may monitor and evaluate more than one study programme.
- 2) Where a study programme board monitors and evaluates more than one study programme, the programmes should be accredited in the same field of education or, where applicable, be study programmes with similar content.
- 3) A single study programme board may monitor and evaluate a maximum of six study programmes. Study programmes accredited in a foreign language are not included in this number, provided that their content is identical to that of the corresponding programmes in the Czech language and that they have the same programme guarantor.

III. Membership of the Study Programme Board

- 1) The study programme board is appointed and dismissed by the Dean following consultation with the faculty's Research Board.
- 2) In the case of a study programme accredited in collaboration with several faculties, the study programme board is appointed and dismissed by the Dean of the faculty at which the guarantor of the study programme is employed. The appointment and dismissal of members of the study programme board shall take place following consultation with the Research Board of that faculty.

- 3) The study programme board shall have a minimum of 5 members and a maximum of 12 members. The exact number of members shall be determined by the Dean at the time of appointment. The Dean may grant an exception to the maximum number of members of the study programme board in the case of study programmes with specialisations where the number of specialisations exceeds ten.
- 4) The programme guarantor is always a member of the study programme board and acts as its chair. If a single study programme board monitors and evaluates more than one study programme, all programme guarantors of these study programmes shall be members, and the Dean shall appoint the chair when appointing the relevant study programme board.
- 5) The members of the study programme board shall also include:
 - a) at least one academic staff member who is involved in teaching on the study programme in question;
 - b) at least one student representative who is enrolled in one of the study programmes monitored and evaluated by the relevant board; alternatively, this may be a graduate of one of such study programmes, provided that they are still enrolled in another study programme at UHK;
 - c) at least one representative of employers in the same or a similar field, or a graduate of the study programme in question, who is neither employed by UHK nor a student at UHK;
 - d) other persons appointed by the Dean in accordance with Article III(3).
- 6) Members of the study programme board pursuant to paragraph 5a shall be proposed to the Dean for appointment by the programme guarantor, or, where the study programme board monitors and evaluates more than one study programme, by the programme guarantors.
- 7) Members of the study programme board pursuant to paragraph 5b shall be proposed to the Dean for appointment by the student chamber of the Academic Senate of the relevant faculty. In the case of a study programme accredited in collaboration with several faculties, a member of the study programme board may be proposed by the student chamber of any of the collaborating faculties.
- 8) Members of the study programme board pursuant to paragraph 5c shall be proposed to the Dean for appointment by the guarantor of the study programme, or, where the study programme board monitors and evaluates more than one study programme, by the programme guarantors.

IV. Term of Office of the Study Programme Board

- 1) The term of office of the study programme board corresponds to the period of validity of the accreditation of the relevant study programme. Where a single study programme board monitors and evaluates more than one study programme, its term of office corresponds to the period of validity of the accreditation of the study programme that expires latest.
- 2) In the event of an extension of the validity of a study programme's accreditation, the term of office of the study programme board shall be automatically extended accordingly.
- 3) Membership of a study programme board ceases upon:
 - a) the expiry of the accreditation of the study programme;
 - b) delivery of written notice by a member of the study programme board resigning from their membership;
 - c) dismissal by the Dean;
 - d) in the case of the programme guarantor, termination of their role as guarantor;
 - e) in the case of an academic staff member, termination of their employment at UHK;
 - f) in the case of a member appointed pursuant to Article III(5)(b), the expiry of four months from the completion of their studies, unless they enrol at UHK in a further study programme within that period.

V. Activities of the Study Programme Board

- 1) The study programme board participates in the processes of ensuring and evaluating the quality of educational activities.
- 2) In particular, the Study Programme Board:
 - a) continuously monitors and evaluates the study programme and discusses any changes to it;
 - b) monitors and evaluates feedback from students and graduates of the study programme;
 - c) discusses applications for an extension of the validity or scope of the study programme's accreditation;
 - d) discusses the self-assessment report drawn up by the study programme guarantor as part of the comprehensive evaluation of study programmes in accordance with Article 8 of the Rules of the System of Quality Assurance and

Internal Quality Evaluation at the University of Hradec Králové, and discusses the results of this evaluation;

- e) discusses audit reports on the study programme requested by the accreditation authority;
- f) deals with other matters submitted to it by the programme guarantor or the Dean.

VI. Meetings of the Study Programme Board

- 1) Meetings of the study programme board shall be convened by its chair as required, but at least once a year.
- 2) The study programme board may hold meetings using means of remote communication, subject to a decision by the chair of the board.
- 3) A meeting of the study programme board may be held in the presence of at least half of all its members. Minutes shall be taken of the meeting.
- 4) The study programme board may discuss the matters set out in Article V(2)(c) to (f) by written procedure.
- 5) The Dean, the Vice-Dean, and guests invited by the Chair of the study programme board may attend meetings of the study programme board.

VII. Final Provisions

- 1) The Internal Evaluation Board of the University of Hradec Králové issued its opinion on this Decree on 21 January 2026.
- 2) This Decree shall enter into force and take effect on the date of signature.
- 3) The Dean shall appoint study programme boards in accordance with the rules laid down in this Decree by 1 September 2026 at the latest.
- 4) The term of office of the study programme boards operating at UHK at the time of the issue of this decree shall end on 31 August 2026.

In Hradec Králové on 9 March 2026.

Assoc. Prof. RNDr. Jan Kříž, Ph.D.
Rector