

Support of Applicants and Students with Specific Needs at the University of Hradec Králové

Article 1

Introductory Provisions

1. This Decree lays down rules for ensuring support to applicants and students with specific needs (hereinafter referred to as "SN") in admission procedures and study at the University of Hradec Králové (hereinafter referred to as the "UHK"). It is governed by the Higher Education Act and applicable rules of the Ministry of Education, Youth and Sports for financing the increased study costs for students with specific needs (hereinafter referred to as the "MEYS rules")¹. At the same time, it is implemented in accordance with the long-term intent of educational and scientific, research and innovation, artistic and other creative activity of the UHK. Its specific form and organisational system is defined by the Guideline to implement support to applicants and students with SN at the UHK (hereinafter referred to as the "Guideline")².
2. The aim is to balance the conditions for applicants and students with SN at the UHK.
3. An applicant/student with SN is a disabled/disadvantaged individual who applies for admission to study or is already studying at the UHK.
4. Disability/Disadvantage means a visual, hearing or physical disability, a specific learning disability, impaired communication ability, a mental disorder, or chronic somatic disease³.
5. Taking into account of specific needs is provided to applicants/students with SN who so request, agree with record keeping of personal data (in accordance with the Act No. 101/2000 Sb., on the Protection of Personal Data and on Amendment to Some Acts, as amended) and submit relevant documents on their disability/disadvantage.
6. Extent of support provided is based on functional impacts of the applicant/student with SP's disability/disadvantage according to the criteria defined in the MEYS rules.

1 Applicable MEYS rules for funding increased study costs for students with specific needs. [on-line]. [cited. 2 May 2013]. Available at: <http://www.msmt.cz/file/26979/>

2 Guideline to implement support to applicants and students with SN at the University of Hradec Králové. Available at: www.uhk.cz/augustin.

3 The exact classification according to the type of specific needs is set out in the Guideline.

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7. The rules set out in this Decree and in the Guideline are binding on all academic staff members and employees of the UHK as well as on applicants and students with SN.

Article 2

Guarantee of Support Standard for Applicants/Students with SN

The UHK guarantees the following measures:

- Ensuring barrier-free areas or appropriate organisational and technical measures;
- Ensuring adequate adjustments to the interior and furniture at the university premises;
- Special information technologies facilities, which are the basic guarantee of technical accessibility to study and study materials, but also objectivity in the fulfilment of study duties/evaluation of study results;
- Basic technological facilities for ensuring standard service measures;
- Ensuring accessibility to internal information systems;
- Ensuring personnel, technical and organisational conditions for meeting specific needs, at least to the extent and quality determined by the respective MEYS rules;
- Definition of standard procedures for ensuring services (see the Guideline);
- Publication of outputs of services provided according to the MEYS rules.

Article 3

Ensuring Personnel and Organisational Support to Applicants/Students with SN

1. Support of applicants/students with SN is provided in cooperation with other entities by the specialised Centre for Students with Specific Needs Augustin (hereinafter referred to as "Augustin Centre").
2. The Augustin Centre is an organisational unit of the UHK Counselling Centre. It belongs to the section of Vice-Rector for Strategy and Development entrusted by the Rector. The Vice-Rector authorises the Head of the Augustin Centre in writing.
3. The Head of the Augustin Centre guarantees the organisation of support and cooperation with other UHK units.

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4. To support applicants/students with SN it cooperates in particular with:
- Faculty coordinators who carry out a supervising function in the implementation of support at their own faculty/institute (they are entrusted with this function by the faculty Dean in writing);
 - Tutors who cooperate with the Augustin Centre at ensuring support at their own department/institute/workplace (they are entrusted with this function by the Head of the relevant workplace in writing);
 - Experts who ensure specific service measures specified in detail in the Guideline;
 - Teachers and staff of the UHK who ensure teaching or otherwise participate in fulfilling the applicant/student with SP's study obligations.

Article 4

Final Provisions

1. The amount of support provided is conditioned by the amount of the MEYS contribution allocated to these activities for the relevant academic year.
2. The ongoing check of compliance with provisions of this Decree is entrusted to the Vice-Rector for Strategy and Development.
3. The Rector's Decree No. 13/2012 is repealed.
4. The Decree shall enter into force and effect on the date of the publication thereof.

Hradec Králové, 11 December 2013

prof. RNDr. Josef Hynek, MBA, Ph.D.
Rector