

Educational Activities Evaluation by Students

I. Introductory Provisions

1. Following Article 7 (4) of the Rules of the System of Quality Assurance and Internal Quality Evaluation at the University of Hradec Králové, this Rector's Decree determines the rules for educational activities evaluation by students at the University of Hradec Králové (hereinafter the UHK).
2. This Decree relates to evaluation of educational activities in all accredited Bachelor's and Master's programmes of study. This Decree does not relate to evaluation of educational activities in doctoral programmes of study.

II. Course and Way of Educational Activities Evaluation

1. The evaluation of educational activities at the UHK is performed every semester in form of anonymous evaluation of individual courses teaching.
2. The educational activity is evaluated through IS/STAG.
3. The evaluation is usually performed in the last two weeks of tuition in the given semester and during the examination period of the respective semester. The exact period in each semester shall be determined by the Vice-Rector for Student Affairs.
4. The evaluation of educational activities shall always include a common part determined by the Vice-Rector after consulting the faculties. The faculties may add faculty-specific parts if they consider it necessary.
5. Responsibility for technical preparation of the common part of the educational activities evaluation and for questionnaires setting up in IS/STAG shall be borne by the UHK Department of Information Technology Services.

III. Assessment of Results of Educational Activities Evaluation

1. The faculties shall determine the way of assessment of results of educational activities evaluation, including the discussion of results with the academic staff, guarantors of the programmes of study and by worksites heads, and including any necessary measures taking.

2. The faculty shall deliver a report about the results of educational activities evaluation and about measures taken to the Vice-Rector for Student Affairs, usually within three months after the evaluation of educational activities in the relevant semester is ended.
3. Based on the faculty reports, the UHK Quality and Strategy Office shall draw a summarized all-university report within maximum one month. Such report shall be presented to the Rector's Board, the UHK Academic Senate and the UHK Internal Evaluation Board.
4. General results of educational activities evaluation shall be available to the members of the academic community after logging-in the UHK web site.

IV. Final Provisions

1. This Decree becomes valid and effective on the day of its signing.

In Hradec Králové on 08 February 2021

Prof. Ing. Kamil Kuča, Ph.D.
Rector