

# Decree of the Rector of UHK on the Announcement and Implementation of Internal UHK Competitions

## Article 1

### Purpose and subject matter

- 1) This Decree establishes the framework for the **announcement, administration, evaluation, financing and control** of internal competitions at the University of Hradec Králové (hereinafter referred to as the “UHK”).
- 2) Internal competitions serve primarily to support:
  - a) Science and research;
  - b) Knowledge transfer and cooperation with industry;
  - c) The development of research teams and capacities;
  - d) The preparation of external projects;
  - e) The development of infrastructure and open science while respecting the protection of results.

## Article 2

### Basic principles

- 1) Internal competitions are conducted on the principles of transparency, non-discrimination, equal treatment, efficiency, and economy.
- 2) Proposals are evaluated on the basis of pre-published rules and a documented process.
- 3) The UHK shall ensure adequate protection of confidential information, know-how and intellectual property rights in accordance with UHK's internal regulations.
- 4) The UHK supports open science, whereby the publication of results must not jeopardise the possibility of protecting the results and exercising UHK's rights.

## Article 3

### Announcer and Competence

- 1) The Rector of the UHK hereby **announces that the UHK is launching internal competitions** and sets out the framework rules.
- 2) **The Vice-Rector for Science, Research and Knowledge Transfer** (hereinafter referred to as the “*Vice-Rector*”) is authorised to:
  - a) Issue **instructions** annually or as needed, specifying specific internal competitions (hereinafter referred to as the “*Vice-Rector's Instructions*”);
  - b) Ensure the administration of competitions (directly or through designated departments);
  - c) Establishes evaluation bodies and supervises conflicts of interest.
- 3) The Finance Office/Bursar (or designated department) ensures compliance with the budget and rules for drawing funds.

## Article 4

### Competition rules – minimum requirements

The Vice-Rector's Instructions for each competition shall specify in particular:

- The name and purpose of the competition, the group of eligible applicants, the conditions for participation;
- Mandatory attachments, form of submission and deadlines;
- Rules for project implementation.

## Article 5

### Evaluation and conflict of interest

- 1) Evaluation usually takes place in two steps: formal review and expert evaluation.
- 2) Members of evaluation bodies and assessors involved in the competition undertake to **be impartial and maintain confidentiality**, and proceed in accordance with the Rector's decree on conflicts of interest.

## **Article 6**

### **Financing and control**

- 1) Internal competitions are financed from UHK funds in accordance with the approved budget and the Vice-Rector's Instructions.
- 2) Recipients of support are obliged to comply with the purpose of use and rules of drawdown and shall submit interim and final reports.
- 3) The UHK is entitled to carry out checks and demand corrective measures or the return of funds in the event of a breach of the rules.

## **Article 7**

### **Final provisions**

- 1) This Decree shall enter into force on the date of its signing.
- 2) On the date of entry into force, any managing acts that are in conflict with this Decree shall be repealed.
- 3) The Vice-Rector's Instructions issued on the basis of this Decree shall be published in the usual manner within the UHK.

In Hradec Králové on 16. 1. 2026

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*Rector of the UHK*