

1.

A result of research and development is produced.

2.

The originator fills in the form entitled Notification of the Result of Research and Development (hereinafter referred to as the Notification) – see Annex 1 of Rector's Decree No. 17/2020.

3.

The completed Notification is sent by the originator to the SKTO to the designated person.

4.

The designated person carries out a formal check of the Notification, acknowledges its receipt, records it and assigns it a registration number (you will be contacted in case of need for modification or completion).

5a.

**Results planned in the project:**

In the case of an apparent exercise of rights to a research and development result due to the planned output of the research project under consideration, the TTO may decide not to use the procedure of convening an Evaluation Committee (hereinafter referred to as the Committee). In such a case, the recommendation of the Committee and the proposal of an appropriate form of IP protection are replaced by the recommendation of the Vice-Rector for Science and Creative Activities (the process then continues with point 7).



1.



2.



3.



4.



5a./5b.



6.



7.



8.



9.

5b.

**Results not planned in the project:**

The designated person proposes to the Vice-Rector for Science and Creative Activities the convening of the Committee. On the basis of this proposal, the Vice-Rector for Science and Creative Activities convenes the Committee and appoints its members.

6.

The Committee assesses the quality of the result notified and recommends the exercise or rejection of the rights to the result. In the case of a recommendation to exercise, it proposes an appropriate form of intellectual property protection.

7.

The resulting recommendation, including the proposed form of protection, is forwarded by the designated person to the Rector for a final decision.

8.

The Rector decides whether the UHK will exercise the rights to the given result. In the case of an improvement proposal, he will do so within 2 months at the latest, in other cases within 3 months of the submission of the complete Notification.

9.

PBD – the originator makes the notification of the result in PBD, if required at this stage.

To be ensured by the submitter (faculty)

To be ensured by SKTO