



Announcement of the 2023 Competition for Udrž Uni Community Mini-Projects

1. The PřF UHK Dean announces a 2023 competition for internal community mini-projects.
2. The main objective of the internal competition is to increase campus sustainability or raise awareness of responsible behaviour among students and employees. It is a transparent promotion of socially responsible and sustainable activities that emphasize the social responsibility of the UHK Faculty of Science and promote community cooperation.
3. The total financial allocation is CZK 110,000. The number of supported projects will depend on their financial requirements and the assessment by the committee.
4. The text of the competition announcement will be published on the PřF UHK official board on the Faculty's website.
5. Competition schedule:
 - a) Deadline for submission of projects: **13 May 2023 till 5 June 2023 by 12:00**
 - b) Deadline for the examination of projects by the Committee: **by 9 June 2023**
 - c) Deadline for closing the vote: **by 30 June 2023**
 - d) Announcement of funded projects: **by 1 July 2023**
 - e) Conclusion of economic formalities: **by 21 November 2023**
6. Composition of the assessment committee:

Dean, Vice-Dean for Strategy, Development and Legislation, Faculty PR Officer, Faculty Secretary.
7. How to submit projects (applications) to the competition:

Applicants shall prepare a grant project proposal according to the outline attached to this Decision (Annex 1). They will submit their proposal to the PřF Dean's Office, Vice-Dean for Strategy, Development and Legislation in writing (signed by the responsible grant project investigator) and electronically (by e-mail to alena.fucikova@uhk.cz) by **12:00 on 5 June 2023. Proposals received later will not be included in the competition.**

8. Project proposal requirements:
 - a) The project must be primarily focused on disseminating the principles of sustainable development among PřF UHK students and employees.
 - b) The project should have clearly defined objective(s) and be fully implementable in 2023, multi-year projects cannot be supported.
 - c) The project proposal must indicate how the project outputs will be implemented and the expected duration of the project outputs.
 - d) There is no limit to the number of people involved in a project but the project must have one principal investigator.
 - e) An academic, scientific, research or development worker of the PřF UHK, a PhD student of the PřF UHK enrolled at the PřF UHK, or a student of a Bachelor's or Master's degree programme of the PřF UHK may be the principal investigator of the project.
 - f) The project budget must be clearly justified and each expenditure described. No funds related to participation in a conference or workshop and no funds related to financial remuneration for the investigator can be planned in the project.
9. By 12 January 2024 at the latest, each responsible project investigator is obliged to submit a final project report summarising the project outputs.
10. The evaluation of the projects will take into account in particular the sustainability of the planned outputs and the adequacy of the financial costs in relation to the planned results.

This Decision shall enter into force and effect on the date of signature.

Hradec Králové on 9 May 2023

Ass. prof. RNDr. Jan Kříž, Ph.D.
Dean of the PřF UHK

Structure of the project application:

Project name:

Implementation date:

Author/research team:

Brief introduction of the project (what is its content, aim, how it helps the development of the environment):

How do you know if a project has been successful, who specifically will it impact?

How is the project sustainable for the future and what needs to be ensured?

If the project includes an accompanying educational activity (workshop, video, lecture, etc.), please indicate the date of implementation and the target group.

You can apply for up to CZK 110,000, and the budget submitted must correspond to the content and objectives of the project. Please provide a line item budget for the project for which you are applying. The more detailed your budget is, the easier it will be for the committee to assess. You are free to add lines as you wish. For example, if you are applying for a contribution for herbs for the herb garden in the resting niches of the PřF, please break down the individual types of herbs into lines, e.g. basil, 3 pieces, one piece for CZK 50, total amount of CZK150, in the requested amount.

Item	Number of pieces	Unit price	Total per item
Total for the project			

Date and signature of the applicant: