

## Announcement of a Grant Competition for Specific Research Projects for 2020

1. The Dean of Faculty of Science, University of Hradec Králové announces a competition for specific research projects for 2020.
2. The competition is governed by the University of Hradec Králové Vice-Rector's Directive No. 1/2019 and other legal regulations referred to in Article II of this Directive.
3. The text of the competition announcement will be published on Faculty of Science, University of Hradec Králové official notice board and the website of the faculty.
4. Competition schedule:
  - a) deadline for submitting projects: **from 08/01/2020 to 05/02/2020 by 11:00 am**
  - b) date of the announcement of projects order: **by 26/02/2020** at the latest
  - c) announcement of funded projects: after allocating funds from the Ministry of Education, Youth and Sports to University of Hradec Králové and the distribution to its individual faculties
  - d) requests for changes in budget structure: **by 30/10/2020** at the latest
  - e) conclusion of economic requirements: **by 20/11/2020** at the latest
  - f) deadline for annual reports: **by 08/01/2021** at the latest
  - g) date of the assessment proceedings: **by 27/01/2021** at the latest
  - h) deadline for final reports submission: **by 30/11/2021** at the latest (for one-year projects)  
**by 31/05/2022** (for two-year projects)  
**by 31/05/2023** (for three-year projects)
5. Composition of the Evaluation Committee: the Vice-Dean for Creative Activities and the other five members will be appointed by the Dean on the proposal of the Heads of Departments **by 31/01/2020** (each department will be represented by one member).

6. Way of submitting projects (applications) to the competition:

Applicants will prepare a grant project proposal according to the outline attached to this Decree. They will submit the processed proposal to the Dean's Office of the Research and Development Office once in writing (signed by the applicant) and electronically (by e-mail to inesa.kotaskova@uhk.cz) by **11:00 am on 05/02/2020**. **Proposals delivered later will not be included in the competition.**

7. Project proposal requirements:

- a) The project shall be of exclusively **scientific-research character**, clearly defined objective(s) of research that is feasible in a given year and shall be completed by at least one output evaluated according to the RIV methodology: J<sub>imp</sub>, J<sub>sc</sub>, D ranked in WoS or Scopus, a peer-reviewed book, a chapter in a peer-reviewed book, or a national/international patent. Each output shall be assigned to only one specific research project.
  - b) **It is not possible to support projects that are supported simultaneously from non-public sources of the faculty, e.g. contract research.**
  - c) In exceptional and well-justified cases, multi-annual projects (maximum of three years) can be supported. The funds allocated for each year shall be exhausted and cannot be transferred. An interim report shall be made annually.
    - d) A member of academic staff, a researcher or a doctoral student of Faculty of Science, University of Hradec Králové can not submit **more than one project as the applicant**.
  - e) The project shall **involve students enrolled in doctoral or master's degree programs** at University of Hradec Králové in a given academic year, who study one of the fields provided by Faculty of Science, University of Hradec Králové (the nominal list of students is an obligatory part of the project proposal). **The number of students in the team shall not be less than the number of academic staff in the project team. At least one of the students shall be enrolled at University of Hradec Králové for the duration of the project.** In the case of projects where the main researcher is a PhD student, the supervisor shall be a member of the research team, who will also be the principal of financial operations.
  - f) **The project budget shall be clearly structured** (see the table attached), each expenditure described and justified.
8. The interim annual report prepared under Article V (4) and Article VI (6) of the above-mentioned UHK Vice-Rector's Directive shall be submitted by the responsible grant project researchers once in writing to the Science and Research Officer at the Dean's Office, and then electronically (by e-mail to inesa.kotaskova@uhk.cz), no later than 08/01/2021 (deadline for submitting annual reports). The model structure of the interim annual report is attached to this Decision.
9. By the deadline specified in item 4. at the latest, each responsible project researcher is obliged to submit a final project report based on the interim annual report (interim annual reports in the case of multi-annual projects), the project outputs will be updated there. The outline of the final report is attached to this Decision.
10. The criteria for evaluating of the proposals for Specific research projects for 2020 are attached to this Decision. The evaluation of a proposed project will be taken of the

quality of the planned outputs, the adequacy of financial costs concerning the planned results, and the fulfilment of research outputs of projects of Specific research projects in previous years.

11. Projects evaluation. Projects will be evaluated according to the degree of fulfilment of the planned outputs (stage A – plan of outputs fulfilled; stage B – plan of outputs fulfilled partially; stage C – the project is not completed by any output according to item 7. of this Decision), and further according to discipline in keeping with the schedule of financial statements.

Hradec Králové on 3/1/2020.

Assoc. Prof. Dr. Jan Kříž, Ph.D.  
Dean of FoS UHK