

**The graduates' diplomas - listing the academic degrees conferred for
completing the previous studies
(translation of Czech version: Směrnice děkana č. 2/2021)**

This directive sets the rules how the academic degrees are to be listed on the diplomas of the graduates from the Faculty of Education of the University of Hradec Kralove.

Academic degrees conferred for the graduate's previous studies

Act No. 111/1998 col. on Higher Education Institutions and on Amendments and Supplements to some other Acts in the wording of later regulations (hereinafter referred to only as the Higher Education Act) in general does not stipulate the obligation for the institution to list the academic degrees conferred for the graduate's previous studies on the diplomas issued. Only the academic degrees awarded under the Higher Education Act are listed on the diplomas issued by the Faculty of Education of the University of Hradec Králové.

If a graduate has been awarded more than one academic degree in the same study field and these academic degrees are to be listed before the graduate's name, only the higher degree will be listed on the diploma. If the graduate has been awarded several different academic degrees in different study fields or different areas of education, all the degrees will be listed on the diploma.

Procedures of verification of the academic degree conferred for the graduate's previous studies

The student will submit to the Study Department the original or a verified (certified) copy of the document on completion of previous studies and on being awarded the academic degree(s) in accordance with the Higher Education Act. If the original of the document is submitted, the study department will make its copy and will verify this copy.

If the student does not submit a diploma or a verified (certified) copy to the Study Department before completing their studies at the Faculty of Education of the University of Hradec Králové, the academic degree will not be listed on their diploma.

Previous foreign university studies

The academic degrees conferred for previously completed foreign university studies cannot be listed on the graduate's diploma because only the academic degrees awarded under the Higher Education Act can be listed. In case the achieved foreign qualifications are recognized to be equivalent with the relevant level of the qualifications reached in the Czech Republic, only the given qualifications are recognized; the recognition does not apply to the academic degree awarded under the above-mentioned Act.

This directive comes into force and shall apply from May 1st 2021.

In Hradec Králové, April 26th 2021

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