



Disciplinary Code for Students of the Philosophical Faculty University of Hradec Králové

Article 1 Introductory Provisions

The Disciplinary Code for students of the Philosophical Faculty (hereinafter referred to as the “PF“) of the University of Hradec Králové (hereinafter referred to as the “UHK“) is, pursuant to the Act No. 111/1998 Coll. on higher education institutions and on amendments and supplements to some other acts (Higher Education Act), as amended (hereinafter referred to as the “Act“), the internal regulation of the PF and is applicable to the PF students.

Article 2 Disciplinary Infraction

- 1) A disciplinary infraction, pursuant to the Section 64 of the Act, occurs when obligations stipulated in legal regulations or in the internal regulations of PF UHK or its constituent parts are infringed.
- 2) The disciplinary infraction of the student is discussed by the PF Disciplinary Commission.

Article 3 PF Disciplinary Commission

- 1) The establishment of the PF Disciplinary Board is governed by the Sections 27 and 31 of the Act. The members of the Disciplinary Commission are appointed and dismissed by the PF Dean after prior approval of the PF Academic Senate. The Disciplinary Commission votes and dismisses its Chair from among its members.
- 2) The Disciplinary Commission consist of six members and its term of office may not exceed two years.
- 3) The session of the Disciplinary Commission shall be convened in writing by its Chair. The session date and agenda are published on the PF official notice board. The Disciplinary Commission session shall be managed by its Chair, in the absence of the Chair, by a Disciplinary Commission member authorised by the Chair.
- 4) The Disciplinary Commission has a quorum if there is an absolute majority of its members present.
- 5) The part of the Disciplinary Commission session, during which the facts of the matter are ascertained, shall be public unless the Disciplinary Commission decides otherwise.

Article 4 Discussing Disciplinary Infraction

- 1) The student whose disciplinary infraction is to be discussed shall be summoned in writing by means of a recorded delivery for the attention of the student at least fourteen days prior to the date of the Disciplinary Commission session. The summons may be delivered to the student for the attention of the student directly in the PF building or via the postal service provider. Documents delivery to students is carried out by the UHK in accordance with the Section 69a of the Act No. 500/2004 Coll., Administrative Code. If the document concerning the case is not pursuant to the Section 68 (1) (h) delivered as provided herein, it shall be delivered by public notice in the form of “Notification of possibility to accept delivery” placed in the “Undeliverable documents” part of UHK official notice board.



- 2) The summons shall be delivered on the day of its receipt by the student or upon expiry of 10 days after its deposit at the post office and, in the case of delivery by public notice, on the day of removing the “Notification of possibility to accept delivery” from the UHK official notice board. The disciplinary proceedings begins on date of receipt of the summons.
- 3) Issuing the decision concerning the disciplinary infraction is governed by the Sections 68 and 69 of the Act.
- 4) A protocol is kept on the session of the Disciplinary Commission, which records the facts relevant to the decision on the sanction proposed.
- 5) The decision on the sanction proposed pursuant to the Section 65 of the Act is made by the Disciplinary Commission by voting. The proposal is accepted if it receives the majority of votes of the members of the Disciplinary Commission present. On the basis of the proposal of the Disciplinary Commission, the Dean of the PF shall make a decision concerning the sanction. In accordance with the Sanction 65 of the Act, the PF Dean may not impose a more severe sanction than that proposed by the Disciplinary Commission.

Article 5 **Transitional and Final Provisions**

- 1) The Disciplinary Code for Students of the PF UHK of 3. December 2014 is repealed.
- 2) This Disciplinary Code has been approved under the Section 27 (1) (b) by the PF UHK Academic Senate on 4 October 2017.
- 3) This Disciplinary Code has been approved under the Section 9 (1) (b) by the UHK Academic Senate on 25 October 2017.
- 4) This Disciplinary Code shall become valid and effective on the date of approval by the UHK Academic Senate.

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