

# FF UHK Dean's Decree No. 3/2019

## Rules for dedicating research outputs supported by FF UHK

This decree of the Dean lays down the rules for dedicating publications of affiliated researchers resulting from their research activities supported by FF UHK.

### I. Publications of affiliated researchers whose research activities at FF UHK are carried out within

- internal research grants of UHK (including among others grants supporting excellent research at UHK);
- research grants supported by external grant agencies in the Czech Republic (including among others GACR, NAKI, TACR);
- internal research grants of FF UHK (including among others projects of specific research at FF UHK and projects of international research teams);
- international research grants in which FF UHK is institutionally involved;
- the program of international mobility for research activities of the University of Hradec Králové (incoming senior and junior researchers);
- various types of contracts/agreements with FF.

#### Affiliation

Affiliation to FF UHK (primary or secondary) must be specified in an appropriate place - e.g., after the author's name, in a footnote or in the acknowledgements.

The recommended format is as follows:

"XY is a Research Affiliate of the Philosophical Faculty of the University of Hradec Králové" (including address, if allowed by publisher<sup>1</sup>).

If XY is a Research Affiliate of a particular department at FF UHK, the department can also be specified.

#### Dedication

The dedication must also be specified in an appropriate place - e.g. in the acknowledgements or in a footnote.

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<sup>1</sup> Hereafter the address is: Philosophical Faculty of the University of Hradec Králové, Rokitanského 62, 500 03, Hradec Králové, Czech Republic.

a) Recommended format for publications of affiliated researchers whose research work for FF UHK is carried out within external or internal grant projects (including excellent research at UHK, GACR, NAKI, TACR, projects of specific research at FF UHK, etc.).

Examples:

"This STUDY/PAPER/MONOGRAPH/CHAPTER is the result of research funded by the Czech Science Foundation, grant no. ...."

"This STUDY/PAPER/MONOGRAPH/CHAPTER is the result of a project of specific research *NAME OF PROJECT* supported by the Philosophical Faculty of the University of Hradec Králové in YEAR."

b) Recommended format for publications of researchers affiliated to FF UHK via the university project *International mobility for research activities of the University of Hradec Králové* (Mezinárodní mobility pro výzkumné aktivity Univerzity Hradec Králové):

"This STUDY/PAPER/MONOGRAPH/CHAPTER was supported by the project "International mobilities for research activities of the University of Hradec Králové", CZ.02.2.69/0.0/0.0/16\_027/0008487."

"Tento článek byl podpořen projektem „Mezinárodní mobility pro výzkumné aktivity Univerzity Hradec Králové“, CZ.02.2.69/0.0/0.0/16\_027/0008487."

c) For publications of researchers whose research work for FF UHK is not carried out within external or internal grant projects, no specific dedication is required. However, FF UHK must be specified as the author's affiliation according to the instructions above.

## **II. Publications of visiting professors/researchers affiliated to FF UHK via the program "Visiting Professorship at FF UHK"**

### Affiliation

Affiliation (typically secondary) must be specified in an appropriate place - e.g., after the author's name, in a footnote or in the acknowledgements.

The recommended format of affiliation is as follows:

"XY is an Affiliate Professor of the Philosophical Faculty of the University of Hradec Králové" (including address, if allowed by publisher),

or

"XY is a Research Affiliate at the Philosophical Faculty of the University of Hradec Králové" (including address, if allowed by publisher).<sup>2</sup>

If XY is affiliated to a particular department, the department can also be specified.

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<sup>2</sup> This applies if the Research Affiliate does not have the rank of professor at his/her home institution.

### Dedication:

The dedication must also be specified in an appropriate place - e.g. in the acknowledgements or in a footnote. The recommended format is as follows:

“This STUDY/PAPER/MONOGRAPH/CHAPTER is the result of research supported by the Visiting Professorship provided by the Philosophical Faculty of the University of Hradec Králové in SUMMER/WINTER TERM YEAR.”<sup>3</sup>

### **III. Publications of postdoctoral or junior researchers employed at FF UHK**

This concerns researchers whose contracts/positions at FF UHK are based on the following programs funded by UHK or FF UHK respectively:

- UHK postdocs
- FF postdocs (junior research fellows).

### Affiliation:

For a publication to qualify as a result of postdoctoral research funded by UHK or FF UHK, the following must be specified as the author's affiliation (in an appropriate place):

“Philosophical Faculty of the University of Hradec Králové Rokitanského 62, 500 03, Hradec Králové, Czech Republic.”

If the publisher requests information about the research position, we recommend the following:

“XY is a postdoctoral researcher at the Philosophical Faculty of the University of Hradec Králové (Rokitanského 62, 500 03, Hradec Králové, Czech Republic”,

or

“XY is a postdoctoral research fellow at the Philosophical Faculty of the University of Hradec Králové (Rokitanského 62, 500 03, Hradec Králové, Czech Republic.”

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<sup>3</sup> If the publisher does not allow the author to specify FF UHK as his/her affiliation (in addition to his/her primary affiliation), we recommend the following dedication (+ affiliation):

“XY is an Affiliate Professor (Research Affiliate) at the Philosophical Faculty of the University of Hradec Králové. This STUDY/PAPER/MONOGRAPH/CHAPTER is the result of research supported by the Visiting Professorship at the Philosophical Faculty of the University of Hradec Králové in SUMMER/WINTER TERM YEAR.”

This dedication should be specified in an appropriate place - e.g. in the acknowledgements or in a footnote.

#### **IV. Other conditions**

It is the duty and responsibility of the particular department of FF UHK (its appointed representative: associate dean, director, chair or a specifically appointed mentor or assistant) to which the researcher is affiliated to familiarize him/her with the contents of this decree. Immediately after publication of an output resulting from research supported by FF UHK, its author is obliged to inform the department (its representative) of this matter, and enter the publication in the OBD system of the University of Hradec Králové:

<https://obd.uhk.cz>

It is the duty and responsibility of the department (its representative) to assist the author with the entry of the publication into the system according to the valid rules of UHK.

This Decree becomes valid and comes into force on the day of issue.

Mgr. et Mgr. Pavlína Springerová, Ph.D.  
Dean