

## Postdoc Job Description

Faculty: **Faculty of Informatics and Management**  
Job classification/function: **Postdoc**

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### 1/ General Information

Duration: 3 years

Expected start date: January 2027

Position: Full-time, on-site

Gross monthly salary: 42.000 CZK

Language: English

### 2/ Job Responsibilities and Duties

Employee is obliged to actively and preferably participate with permanent employees of the Faculty of Informatics and Management, University of Hradec Králové, especially through:

- participation in research activities, joint publications and academic conferences,
- assistance in the preparation of reports, presentations, and documentation of research results and
- other activities according to request of their superior.

The employee must be physically present at the workplace for at least three working days a week. In other cases, they may work from home. Employee regularly participates in departmental meetings, where they present ongoing results of their work and consult on further steps. Employee is obliged to conduct all activities stated in the call in the Dean's Decree n. 4/2026.

### 3/ Research outcomes requirements

The employee is obliged to publish altogether 8 research manuscripts published in the journals included in the Q1 quartile in the Web of Science database, while at the end of the first year of the employment at least 3 are already accepted for publication and 2 are under review.

### 4/ Other Rights and Obligations

- a) Employee is obliged to observe the provisions of the Labor Code in particular in Section 38, Para. b), § 301 and § 302.
- b) While performing work tasks, the employee ensures compliance with occupational health and safety regulations.
- c) In other activities, the employee follows the instructions of their immediate supervisor.
- d) The employee is obliged to submit monthly timesheets.