

## Dean's Decree of FIM No. 4/2025

### FIM UHK Excellence Grant Competition - 2025

**Motivation:**

The internal Excellence grant competition was established in response to national economic and technological developments, evolving conditions for research institutions, university evaluation processes, increased emphasis on generating excellent and competitive results, and the international scope of research evaluation.

**Objectives:**

1. support for team collaboration
2. support for international cooperation
3. initiation of scientific research project proposals
4. enhancement of expertise within research teams
5. support for financing diverse financial requirements in addressing excellent research objectives
6. improvement in the quality of publications indexed in  $J_{imp}$

**Means to achieve the objectives:**

1. Financing unspecified financial demands (due to a wide range of applicable financial demands, justification for each item and selection of a specific product/service will always be required):
  - a. purchase of hardware or software
  - b. purchase of algorithms
  - c. funding for database access, journal subscriptions
  - d. travel expenses for team members visiting other research institutions
  - e. attendance at prestigious conferences (organized by international authorities in the field, e.g., IEEE, ACM, INCOSE, etc.)
  - f. costs associated with publishing articles in impact-factor journals
  - g. costs associated with the preparation of scientific research project proposals
  - h. salary funds for foreign team members
2. financial resources cannot be claimed or used for salaries or scholarships for project team members (except foreign team members, see point 1h).

**Conditions for grant acquisition:**

1. Quality of the FIM UHK research team assessed based on outputs from the last 5 years (2020-2024), with a minimum of 300 FIM points in the J<sub>imp</sub> category.
2. Alignment with the main research directions of FIM UHK departments – only projects thematically aligned with defined research directions will be supported.
3. Publications resulting from the project must fall within fields defined in Appendix 1 of the current Dean's Decree "Criteria for the Evaluation of Research Activities at FIM UHK."
4. Proposed project budgets must not exceed CZK 500,000.
5. Participation of each team member is limited to only one proposed project.
6. Positive evaluations of all Excellence grant competition projects from 2020-2024, if any team member of the current proposed project was involved.
7. Membership of at least one foreign collaborator in the research team and their contribution to the team's work or outcomes.
8. Project proposals are recommended by departmental heads at FIM UHK based on the affiliation of the principal investigator. Each department head may recommend a maximum of two project proposals.

**Conditions for successful project evaluation require simultaneous fulfillment of the following by June 30 of the year following project initiation<sup>1</sup>:**

1. Submission of an external scientific research project proposal.
2. The total project costs are lower than the obtained FIM points multiplied by CZK 2,000 per point, with one of the following outputs<sup>2</sup>:
  - a. publication in J<sub>imp</sub> category D1 (the entire publication is evaluated regardless of the number of co-authors from the project team; minimum share of authors from FIM UHK is 50%), or
  - b. acquisition of more than 50 FIM points for one result in the category of applied results, or

---

<sup>1</sup> When proposing an Excellence project for the following year, the fulfillment of conditions will not represent a limitation. However, if these conditions are not met by June 30, the new Excellence project will automatically be terminated, and the failure to meet these conditions will prevent obtaining further Excellence projects until these conditions are fulfilled.

<sup>2</sup> Both points for Q1/Q2 publications and points for applied research outputs are included in the scoring. The value of points earned per publication, according to the valid criteria for the evaluation of research activities at FIM UHK, will be reduced based on the share of co-authors who are not members of the research team (e.g., if all publication authors are members of the research team, all points will be counted towards the project; if only half of the authors are team members, only half of the publication's point value will be counted). Publications in MDPI and Frontiers journals will not be awarded points during the evaluation.

- c. submission of the final manuscript version of a monograph published by a top or semi-top publisher (minimum share of authors from FIM UHK is 50%)<sup>3</sup>.

**Timeline:**

Call for project proposals	31. 1. 2025
Deadline for project proposals:	10. 2. 2025
Announcement of results:	14. 2. 2025
Project duration:	15. 2. 2025 - 31. 12. 2025
Funding period:	15. 2. 2025 - 31. 12. 2025
Project completion by submission of final report <sup>4</sup> :	20. 1. 2026
Submission of external scientific research project proposal or acceptance of publication result in D1 category or manuscript submission to publisher:	30.6.2026

Direct all inquiries to: [vladimir.bures@uhk.cz](mailto:vladimir.bures@uhk.cz)

Final submission via email to: [katerina.misickova@uhk.cz](mailto:katerina.misickova@uhk.cz)

p.p. prof. Ing. Vladimír Bureš, Ph.D., MBA  
Vice-Dean for Science and Research of FIM UHK

prof. Ing. Mgr. Petra Marešová, Ph.D., MBA  
Dean of FIM

---

<sup>3</sup> The list of publishers is provided in Appendix 2 of the current Dean's Decree "Criteria for the Evaluation of Research Activities at FIM UHK."

<sup>4</sup> Both the project proposal and the final report can be signed either physically in blue ink or digitally in the form of a PDF file.

## Appendix 1

### Proposal for the FIM UHK Excellence Grant Project - 2025

**Project title** – Czech (80 characters):

**Project title** – English (80 characters):

#### **Specification of the research team**

Principal investigator:

Researchers:

Doctoral/master's students:

**Abstract** (10 lines):

**Brief description of the research topic, alignment with research directions, including the project timeline** (max. 1 page):

#### **Quality of the research team:**

List individual team members with their total FIM  $J_{imp}$  points in Q1/Q2 for the years from 2020 to 2024:

<b>Team member</b>	<b>FIM points</b>
<b>prof. Ing. Jan Novák, Ph.D.</b>	<b>80.23</b>
<b>Ing. Josef Novák, Ph.D.</b>	<b>29.77</b>
<b>Total for the team</b>	<b>110.00</b>

Selected publications (for the years of 2020-2024) in the  $J_{imp}$  (Q1/Q2) category (max. 10 publications) or applied results:

- Novak, J., Ambientní inteligence, In Journal Ambient Intelligence, Vol. 21, pp. 230-243. 2019 (IF 2023 = 3,45),

#### **Verifiable $J_{imp}$ results and applied research outputs**

List the anticipated  $J_{imp}$  publications expected to result from the project and their connection to the proposed project outcomes.

Indicate the anticipated type of applied research output.

Specify the anticipated type of project and the funding provider to which the project proposal will be submitted.

**Detailed budget of expected expenses:**

1. Total conference expenses CZK \_\_\_\_
  - a) conference fees CZK \_\_\_\_ (if attending multiple conferences, list individually)
  - b) travel expenses CZK \_\_\_\_ and their brief justification
2. expenses for Open Access publishing CZK \_\_\_\_ (list them individually)
3. expenses for the acquisition of tangible and intangible assets CZK \_\_\_\_ and their brief justification
4. operating costs CZK \_\_\_\_ and their brief justification
5. services (excluding conference fees) CZK \_\_\_\_ and their brief justification
6. other expenses CZK \_\_\_\_ and their brief justification

Due to the broad variability of fundable costs, please provide detailed descriptions for any unusual items.

**Total requested grant amount:**            **thousand CZK**

In Hradec Králové on

Signature of the principal investigator

**Final Report of the FIM UHK Excellence Grant Project - 2025**

**Project title – Czech:**

**Project title – English:**

**Specification of the research team**

Principal investigator:

Researchers:

Doctoral/master's students:

**Total amount of allocated grant: CZK \_\_\_\_\_**

**Eligible project costs: CZK \_\_\_\_\_**

**Detailed budget of incurred expenses:**

1. Total conference expenses CZK \_\_\_\_
  - a. conference fees CZK \_\_\_\_ (if attending multiple conferences, list individually)
  - b. travel expenses CZK \_\_\_\_ and their brief justification
2. expenses for Open Access publishing CZK \_\_\_\_ (list them individually)
3. expenses for the acquisition of tangible and intangible assets CZK \_\_\_\_ and their brief justification
4. operating costs CZK \_\_\_\_ and their brief justification
5. services (excluding conference fees) CZK \_\_\_\_ and their brief justification
6. other expenses CZK \_\_\_\_ and their brief justification

**Verifiable project results – J<sub>imp</sub>**

List J<sub>imp</sub> (Q1/Q2) publications resulting from the project and their relation to the project outcomes as recorded in OBD/RIV (if the publication is already published).

List D1 publication or applied results arising from the project.

Provide the name of the project and the funding provider to which a project proposal was submitted.

For each J<sub>imp</sub> publication, always provide the full citation.

**Points awarded for publication activity dedicated to the project (FIM points \* 2,000 CZK) as of today:**

**LOWER / HIGHER**

**than the amount of the allocated grant.**

In Hradec Králové, on

Signature of the principal investigator

**Evaluation of the FIM Excellence Grant Project 2025 within the standard term**

1. Number of FIM points earned from Q1/Q2 journal publications: \_\_\_\_ FIM points
2. Publication in a D1 category journal
3. Proposal for external scientific-research project submitted: YES / NO
4. Cost spending in accordance with the rules: YES / NO

Project **HAS BEEN COMPLETED/ HAS NOT BEEN COMPLETED**

In Hradec Králové, on

Signature of Vice-Dean for Science and Research, FIM UHK

**Any additional evaluation following the supplementation of results after project completion:**

Any supplemented results/projects will be attached as an appendix.

Project **HAS BEEN COMPLETED / HAS NOT BEEN COMPLETED**

In Hradec Králové, on

Signature of Vice-Dean for Science and Research, FIM UHK