

Dean's Decree No. 8/2025

***This is the translation of the Dean's Decree No. 8/2005 issued on 27 August 2025.
The English version is valid from the date of signing the Czech version.***

Rules for awarding the doctoral scholarship in doctoral study programs

In accordance with Section 91a of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts, the UHK Study and Examination Code and the UHK Scholarship Code, all as in force from 1 September 2025, and Rector's Decree No. 12/2025, Methodological Guideline on the Organization of Doctoral Study from September 2025, students enrolled in the first year of the full-time doctoral study programs Applied Informatics, System Engineering and Informatics, and Economics and Management may be awarded and paid a doctoral scholarship under the following conditions. In the first year of study, the doctoral scholarship is paid to students who are duly enrolled in full-time study. In subsequent years, the payment of the scholarship and its amount are determined based on fulfillment of the obligations set out in Articles I, II and III of this decree.

Article I

Definition of obligations for studies

1. By the end of the first semester, two courses from the study plan must be successfully completed, at least one of which is compulsory.
2. By the end of the second semester, at least four courses from the study plan must be successfully completed, at least two of which must be compulsory courses.
3. By the end of the third semester, at least five courses from the study plan must be successfully completed, at least three of which must be compulsory courses.
4. By the end of the fourth semester, all compulsory courses and two compulsory-elective courses of the doctoral study program study plan must be successfully completed.

Article II

Definition of obligations for the research activities

1. By the end of the first year, 15 credits must be earned from the table listing the requirements for doctoral students' creative activity.
2. By the end of the second year, an article published or accepted for publication in a journal with a non-zero impact factor listed in Clarivate JCR must be completed. The publication may have any authorship team and is not the output used to secure the minimum number of credits in the first year of study.
3. By the end of the third year, published or accepted contributions in a journal with a non-zero impact factor must amount, in the aggregate of co-authorship shares, to the equivalent of one full-authorship publication. In at least one of the publications, the doctoral student's supervisor must be a co-author.

Article III

Definition of other obligations

1. On-site presence at the faculty for at least 2 days per week.
2. Completion of an international internship in accordance with the conditions set out in the accreditation file.
3. Support of teaching in a minimum scope of 4 hours per week, whose content and focus will be determined at the beginning of each semester by agreement with the supervisor and the guarantors of selected courses.
4. Active participation or presentation of one's own research activities at:
 - a. the regular monthly meeting of doctoral students and supervisors of the DSP,
 - b. the DSP colloquium held at the end of each year of study, with the dissertation research plan presented no later than by the end of the third year of study (5 credits according to the research activity assessment table),
 - c. departmental defenses of theses or the dissertation within the relevant DSP,
 - d. the PhD Summit organized by the UHK Rector's Office within the first year of study,

e. lectures by invited academic, research, and project staff focused on selected activities of students in the DSP.

5. Cooperation in the evaluation of doctoral students' activities at the end of each semester in the form of submitting the "Semester Evaluation of Doctoral Students" form.
6. Active assistance with the third role and with the organization of activities of departments and the faculty.

Article IV

Assessment of obligations

1. In accordance with Article 35 of the UHK Study and Examination Code, the obligations under Articles I, II and III and the Methodological Guideline on the Organization of Doctoral Study from September 2025 must be included in the student's individual study plan. *
2. In addition to this decree, the assessment of fulfillment of the individual study plan under Article 38 of the UHK Study and Examination Code and Article 4(4) of the UHK Scholarship Code is also carried out pursuant to Rector's Decree No. 12/2025, Methodological Guideline on the Organization of Doctoral Study from September 2025. = ... ~

This decree enters into force on the date of signature and takes effect from 1 September 2025.

In Hradec Králové on 27 August 2025

prof. Ing. Mgr. Petra Marešová, Ph.D., MBA

Dean of FIM UHK