

DISCIPLINARY CODE

for Students of the Faculty of Science University of Hradec Králové

Article 1

Disciplinary Infraction and its Discussion

- (1) This Disciplinary Code is, pursuant to the Section 33 (2) (d) of Act No. 111/1998 Coll. on higher education institutions and on amendments and supplements to some other acts, as amended (hereinafter referred to as the “Act”), an internal regulation of the Faculty of Science, University of Hradec Králové (hereinafter referred to as the “FoS”) and applies to students enrolled for study at the FoS.
- (2) A disciplinary infraction, pursuant to the Section 64 of the Act, occurs when obligations stipulated in legal regulations or in the internal regulations of the University of Hradec Králové (hereinafter referred to as “UHK”) or FoS are infringed.
- (3) Any disciplinary infraction of a student is discussed by the Disciplinary Commission.
- (4) Members of the Disciplinary Commission and its Chair shall be appointed and dismissed from members of the academic community of the FoS by the Dean of the FoS (hereinafter referred to as the “Dean”) after an approval of the nomination or dismissal by the FoS Academic Senate (“FoS AS”) in accordance with Section 31 of the Act. The Disciplinary Commission votes and dismisses its Chair from among its members.
- (5) The Disciplinary Commission consists of four members, half of the members are students; the term of office of the Commission members is two years.
- (6) The session of the Disciplinary Commission shall be convened in writing by its Chair. The session date and agenda are published on the faculty official notice board. The Disciplinary Commission has a quorum if at least three its members are present.
- (7) The part of the Disciplinary Commission session, during which the facts of the matter are ascertained, shall be public unless the Disciplinary Commission decides otherwise.

- (8) The student whose disciplinary infraction is to be discussed shall be summoned in writing by means of a recorded delivery for the attention of the student at least fourteen days prior to the date of the Disciplinary Commission session. The summons may be delivered to the student personally directly in the FoS building or by mail. Delivery of documents to students is carried out by UHK in accordance with Section 69a of the Act. If the document concerning the case is not pursuant to the Section 68 (1) (h) delivered as provided herein, it shall be delivered by public notice in the form of “Notification of possibility to accept delivery” placed in the “Delivered by Public Notice” part of UHK official notice board. The summons shall be deemed delivered on the day of its receipt, on the day of the refusal to receive the consignment or upon expiration of 10 days from its deposit at the post office; in the case of delivery by public notice, the summons shall be deemed delivered on the fifteenth day after its posting.
- (9) Issuing the decision concerning the disciplinary infraction is governed by the Sections 68 and 69 of the Act.
- (10) A protocol is kept on the session of the Disciplinary Commission, which records the facts relevant to the decision on the sanction proposed. The student present has the right to comment upon it in writing.
- (11) If the student whose disciplinary infraction is to be discussed is enrolled in a study program taught in a foreign language, pursuant to para (8) and to para (10) respectively, the summons and the protocol have to be elaborated in that particular foreign language. The other documentation needed for the session can be elaborated in the Czech language or in the given foreign language. The Disciplinary Commission has in this case the right to select a registrar from the members of the academic community of the Faculty of Science. This person shall have a very good knowledge of the particular foreign language; he / she participates in the session of the Disciplinary Commission, keeps the minutes of the session, but is not a member of the Commission, that means that pursuant to para (12) this person shall not vote on the sanction proposed.
- (12) The decision on the sanction proposed pursuant to the Section 65 of the Act is made by the Disciplinary Commission by voting. The proposal is accepted if it receives the majority of votes of the members of the Disciplinary Commission present. On the basis of the proposal of the Disciplinary Commission, the Dean shall make a decision concerning the sanction.

- (13) The decision on the imposed sanction can be published on the official notice board of the FoS. The decision on public posting and its duration is within the competence of the Disciplinary Commission.

Article 2
Final Provisions

- (1) This Disciplinary Code has been approved under the Section 27 (1) (b) of the Act by the FoS Academic Senate on 20 November 2019.
- (2) This Disciplinary Code has been approved under the Section 9 (1) (b) of the Act by the UHK Academic Senate on 4 December 2019.
- (3) This Disciplinary Code shall become effective on the date of approval by the UHK Academic Senate on 4 December 2019.

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