



Instruction on Payment for Teaching Foreign Students in English by the Academic Staff of the PŘF UHK Departments

Article 1

Teaching of self-funded students – regular students of study programmes taught in English

1. Theoretical teaching (lecture or individual consultation) in English only is remunerated by CZK 500 per lesson. The reported teaching hours must be in accordance with the hourly allotment of the course in IS STAG and with the approved teaching schedule.
2. Practical teaching (laboratory and other classes) together with a group of Czech students, where only part of the teaching is in English, with individual approach to the students, is remunerated by 200 CZK per lesson. The reported teaching hours must be in accordance with the hourly allotment of the course in IS STAG and with the approved teaching schedule.
3. The amounts given in points 1 and 2 are final, including preparation for teaching.
4. The amounts given in points 1 and 2 are paid from the budget of the Dean's Office of the Faculty of Science. Teaching schedules and statements of work are approved by the Vice Dean for Education and Internal Relations. The remuneration is paid in one lump sum at the end of the semester (usually as part of January and June wage).

Article 2

Teaching of trainees and participants of incoming study mobilities

1. This teaching applies to all foreign incoming students who are not self-funded, regardless of the source of funding for their stay at the Faculty of Science (e.g., Erasmus+, exchanges under bilateral agreements). The reported teaching hours may not exceed the hourly allotment of the course in IS STAG and the approved teaching schedule and must correspond to the actual teaching carried out.
2. If the academician does not have the maximum teaching obligation according to the valid internal wage regulation of the UHK, he/she is entitled only to

remuneration for the preparation of theoretical teaching in English in the amount of CZK 150 per lesson.

3. If the academician has reached the maximum of his/her teaching obligation according to the valid internal wage regulation of the UHK, then theoretical teaching (lecture or individual consultation) in English only is remunerated by CZK 300 per lesson.
4. Practical teaching (laboratory and other classes) together with a group of Czech students, where only part of the teaching is in English, with individual approach to the students, is remunerated by 150 CZK per lesson.
5. The amounts given in points 3 and 4 are final, including preparation for teaching.
6. The amounts given in points 2 to 4 are paid from the budget of the department where the student is undertaking the internship or incoming mobility. Teaching schedules and statements of work are approved by the head of that department. The remuneration is paid in one lump sum at the end of the semester (usually as part of January and June wage).

Article 3

Validity and effectiveness of the Regulation

This Decision shall enter into force on the date of signature and shall take effect on 15 September 2020.

In Hradec Kralove, 15 June 2020

Ass. Prof. RNDr. Jan Kříž, Ph.D.
Dean of the Faculty of Science, UHK



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



MINISTRY OF EDUCATION,
YOUTH AND SPORTS