

## FF UHK Dean's Decree No. 5/2019

### Internal Grant Competition - International Research Teams

The aim of the internal grant competition is to stimulate and foster the further development and international dimension of science and research at FF UHK. FF UHK academics/researchers or groups of academics/researchers formed at FF UHK may apply for support for the research activities of an international scientific team (hereinafter referred to as IRT). A precondition of the award of the grant is an up-and-coming joint research project with a realistic publishing plan aimed at outputs in reputable international journals or publishing houses (the selection committee will take into account the IRT members' previous scientific achievements, including grant projects). An application for support to an IRT's research activity may be submitted for at least one year and a maximum of two years. An IRT must consist of minimally 2 and maximally 4 researchers while at least one IRT member must be an internal FF UHK employee and foreign researchers must represent at least a half of the IRT.

The maximum grant amount per year is CZK 1 million (including all compulsory levies). A grant may only be applied for in order to cover the following items:

- Funds for (a) travel expenses (covering travel expenses to foreign conferences or workshops) and (b) services or other personal costs (covering foreign language proof-reading of publication outputs), totally representing a maximum of 20 percent of the total grant requested<sup>1</sup>;
- IRT members' personal costs (including mandatory levies) must amount to at least 80% and maximally to 100% of the total grant requested (depending on the requested amount of travel and/or service expenses); a maximum of CZK 240,000 per year (corresponding to a gross salary of CZK 20,000 per month<sup>2</sup>) may be applied for per person.

An application for an internal grant must include:

- A completed application form signed by the project *applicant* (being an internal FF UHK employee, including foreign academics and researchers at FF UHK); the application

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<sup>1</sup> The proportional distribution of the requested funds within the 20-percent limit among the items (a) and (b) is at the applicant's discretion. It is also possible not to request a grant for these items and to only apply for a support covering the IRT members' personal costs.

<sup>2</sup>In case of FF UHK academic or research staff, the personal costs shall be provided in the form of regular bonuses; for foreign researchers, the personal costs shall be paid out on in the form of salary on a monthly basis.

must further specify the *Project Principal Investigator* (being either the actual applicant or another member of the IRT serving as the scientific project guarantor) and all other members of the IRT<sup>3</sup>;

- A document (letter or e-mail) containing (every) foreign researcher's consent to participate in the project;
- A brief academic CV of all IRT members (max. 3 pages per IRT member), including a list of their most important (a) research grants and (b) publications over the past 5 years;
- The IRT's research project description (max. 5 pages), drawn up in English language and containing:
  - Specification and rationale for the IRT research focus (what, why and how should be investigated): research objectives, open questions/issues, methods (max. 3 pages);
  - An explanation of how the project is supposed to contribute to the internationally competitive research in the given field;
  - Explanation of the composition of the IRT with respect to the research focus, the project's international ambitions and the researchers' competences and previous collaboration;
  - Planned international publication outputs: type, number, target journals, publishing houses etc. (max. 1 page). It is expected that the publication outputs will target impacted international journals, ideally in the top (or second) quartile of the WoS (based on IF in the relevant subject category) or Scopus database (based on SJR in the relevant subject category - see Scimago journal rank), or on a renowned international publishing house (in case of foreign monographs or chapters in foreign monographs).
- Commitment to the preparation and future submission of strict science grants (on international or Czech level) with external funding, including project aim specification.<sup>4</sup>

Applications are submitted in electronic form to the Science and Research Office - Petra Dosedlová ([petra.dosedlova@uhk.cz](mailto:petra.dosedlova@uhk.cz)).

**Application deadline: March 4, 2019.**

Mgr. et Mgr. Pavlína Springerová, Ph.D.  
Dean

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<sup>3</sup>A PhD degree is generally required as a minimum for the IRT members. In exceptional and justified cases, a student of a doctoral study program with extraordinary research performance may also be a member of the team.

<sup>4</sup> The grant beneficiary shall be the FF UHK and the research team shall include, apart from at least one domestic worker also at least one foreign participant, both being members of the IRT. External providers: GACR grants (Standard, Junior, EXPRO grant competitions); international grants within GACR; TACR grants; international providers: ERC, Marie Curie, Templeton, etc. As far as the applicants consider other external providers, it is recommended to query Science and Research Dept. ([petra.dosedlova@uhk.cz](mailto:petra.dosedlova@uhk.cz)).